

# Margaret Wan

also known as

## Magic Wan



## Every Meeting is a Show: The Role of the Grammarian

### Prior to the meeting:

- ★ Confirm assignment with the general evaluator.
- ★ Select a "Word of the Day" if this is done in your club. It should be a word that will help members increase their vocabulary and can be incorporated easily into everyday conversation.
- ★ Print the word, its part of speech, and a brief definition, in letters large enough to be seen from the back of the room, or make a few copies to be displayed around the room.
- ★ Prepare a sentence showing how the word is used.
- ★ Be prepared to explain the duties of the grammarian (see script below).
- ★ Arrive early at the meeting to finish last-minute details and settle down before the meeting starts.

### Upon arrival at the meeting:

- ★ Display the "Word of the Day."

### During the meeting:

- ★ Listen carefully to word usage.
- ★ Write down any awkward use or misuse of the English language, including sentences that are incomplete or change direction in midstream, and the names of the persons who used it (excluding non-Toastmaster guests).
- ★ Write down any creative use of English or descriptive language that enhances a speech, and the names of the persons (including any non-Toastmaster guests) who used it.
- ★ Record who used the "Word of the Day" or its derivatives.
- ★ When called on by the general evaluator, give a report from your notes. When pointing out errors, offer the correct usage. Your duty is to provide the grammarian's report, **not** to give a speech or an evaluation. Your report should take no more than 1 minute.

## The Role of the Grammarian Script

As the grammarian, I introduce the Word of the Day. (Explain the word chosen and give an example of its use in a sentence.) I shall note the good use of the English language and grammatical errors. Prior to the conclusion of the meeting, I shall give my report.

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